

How to obtain a Social Security Earnings Statement

Go to website: <http://www.socialsecurity.gov>

Click on “**Your Social Security Earnings Statement**” from list on left side of screen

Click on “**Need to request a statement?**” button in center of the screen

Required information needed on person that you are obtaining statement on:

1. Name as it appears on Social Security card
2. Social Security number
3. Date of Birth
4. Place of Birth
5. Mother’s maiden name

Scroll to bottom of the page and click on “**Request a Social Security Statement**”

Note the information stating that you will not get the statement on-line. It will be mailed, according to the website, in 2-4 weeks from date of request.

Complete the information requested. Some agencies ask to have the forms sent directly to them. In this case, the address should be entered as “c/o” with the agency’s address.

Fix any errors, if so noted.

Click on “**Done**” or “**Request another statement**”, whichever is applicable.