

**Director of MyndWorks Counseling**  
**JEWISH FAMILY SERVICE OF GREATER HARRISBURG**

Jewish Family Service of Greater Harrisburg is an interdisciplinary, human services organization that reflects the values of Jewish tradition and provides flexible, personalized support -- in ways that strengthen individual, family and community life. Our mission is to help individuals and families meet life's challenges. We are a forward-thinking mental health and social service agency dedicated to helping people achieve their full potential while honoring choice, responsibility, diversity, and Jewish values through every stage of life.

**POSITION SUMMARY, DUTIES AND RESPONSIBILITIES:**

This position will report to the Executive Director, and will be charged to:

- Develop and implement individual therapy for individuals with behavioral and mental health needs
- Provide supervision to other 3-5 therapists
- Provide oversight and framework for geriatric care management clients and senior services
- Design and facilitate therapeutic groups
- Hire new staff, manage staff
- Plan, participate and implement community marketing
- Participate in budget planning
- Develop effective policies for department
- Monitor and update EMR
- Credential therapists with insurance payors
- Participate in leadership team meetings to provide clear direction for the organization
- Adhere to standards, procedures and schedules established by the executive director and insurance payors
- Collaborate with front desk staff to ensure smooth systems
- Perform other duties as assigned

Interested applicants should submit a cover letter and a resume electronically to [info@jfsofhbg.org](mailto:info@jfsofhbg.org)